

**YOUNG MEN'S INSTITUTE**  
**BOARD OF GRAND DIRECTORS BI-MONTHLY MEETING**  
**MINUTES**

**Call to Order**

Chairman of the Board, Brother Bill Effinger, called the meeting to order at 9:00 a.m. on Saturday, May 19, 2012 in the conference room of the YMI World Headquarters in South San Francisco, California.

**Opening Prayer**

The opening prayer was led by Chairman of the Board Bill Effinger requesting God's guidance on the officers and their deliberations throughout the meeting.

**Pledge of Allegiance**

In a true spirit of fraternalism, the Pledge of Allegiance, led by Grand Marshal Richard Burke, was recited in a strong voice by those assembled. All were asked to remember our country's service men.

**Roll Call**

The roll call was taken and the following Grand Officers were present: Grand Directors Bill Effinger, Luther Evans, Charles McClure (via cell phone), Michael Dimech, Richard Pisciotta, George Terry, Bill McNeany; Grand President John Musgrove; Grand First Vice President Frank Hepburn; Grand Second Vice President Joseph Reza; Grand Secretary Michael Amato; Grand Treasurer Jack Albrecht; Grand Marshal Richard Burke; Grand Inside Sentinel Michael Sanzeri (tardy), and Junior Past Grand President Bob Bartoli

The following Grand Officers were excused by Chairman of the Board, Brother Bill Effinger: Grand Director Jose Robledo, and Grand Chaplain Father Agnel de Heredia. Outside Grand Sentinel Ron Hansen was marked absent.

The following YMI Brother was in attendance: Brother Tom Fourie, PGP and Business Manager.

**Reading of the Minutes**

The minutes from the March 3, 2012 Meeting of the Board of Grand Directors were reviewed.

**MSC** – Unanimous – McNeany/Terry – that the minutes of the March 3, 2012 Meeting of the Board of Grand Directors be approved.

## **Communications**

The Business Manager and the Grand Secretary presented the following communications:

- Council bulletins have been received from the following Councils: #1 (April), #2 (March), #5 (May), #8 (April & May), #32 (April & May), #40 (April & May), #84 (April & May), #99 (April), #573 (March), #612 (April & May) and #613 (April & May)
- Copy of an article from the SJ Mercury News regarding an essay winner from #613's contest
- SEEDS Adopt a Student request
- Prayer request from Br. William R. Costa, Jr. #59
- Grand Council thank you letter to #32 for Crab Cioppino
- Printed report from the Grand President on the recent visit to Santa Clara Council #84
- Letter sent with Assessment #146
- Letter sent with March Semi-Annual Reports
- Letter sent with the packets returning Pro Patria Essays
- Congratulations letter sent to winning student writers
- List of Pro Patria Essay winners
- Convention packet sent to all Councils
- Letter accompanying Convention Packets with instructions
- Convention registration forms
- Grand Council Golf Flyer
- Letter sent to Pro Patria Raffle winners
- Letter from Hawaii on the redirection of winnings to Council #573
- One copy of the Voice of the YLI
- Monthly printout from Borel Private Bank and Trust Co.

- Copy of recent San Francisco Catholic with ad and announcement of top winners of #613 essay contest
- Four copies of the Catholic Voice
- Two copies of the Catholic Herald
- Acknowledgement from Mrs. Frances Matarrese of #614 for death benefit for her husband

### **Grand Chaplain's Report**

Father Agnel could not be present, however, he continues to pray for the Grand Council Officers and their work.

### **Grand Treasurer's Report**

Grand Treasurer, Brother Jack Albrecht, presented the Treasurer's Report dated April 29, 2012. This report showed the balances for the YMI fiscal year as they stand for the 2012-2013 year. He asked if there were any questions and responded to those asked about balances and monies collected thus far.

**MSC** – McNeany/Terry – unanimous - to accept the April 29, 2012 Grand Treasurer's Report.

The Grand Treasurer indicated that the proposed budget for operations of the YMI Grand Council were reflected in this report. The budget will be discussed and finalized at the Grand Council Session in June.

### **Board of Grand Directors' Committee Reports**

Chairman of the Board, Brother Bill Effinger asked for reports from the various Grand Director's Committees:

- Charters ~ Br. George Terry, Chr. ~ Review the need for anniversary charters and the replacement of lost charters as needed. No report at this time.
- Finance ~ Br. Michael Dimech, Chr., Br. Richard Pisciotta, and Br. William Effinger ~ Review and approve for payment all bills for Grand Council. All bills have been reviewed and approved for payment.
- Long Range Planning ~ Br. Charles McClure, ~ Update and edit the Five-Year Plan for the Young Men's Institute. Brother

- Musgrove reported that there had been no additional changes to the Long Range Plan that was distributed at the March 3, 2012 meeting. Therefore the plan is final and has been submitted for publication in the Advance Proceedings.
- Council Activities ~ Br. Bill McNeany, Chr., Br. Richard Pisciotta ~ Review and sign off on forms submitted by Councils for activities which could gross more than \$1500. No applications have been submitted since the last Board Meeting.
  - Supplies ~ Br. Michael Dimech, Chr., Br. Jose Robledo, Jr. ~ perform an annual inventory of YMI property at the World Headquarters. Inventory has been completed.
  - Insurance ~ Br. William Effinger, Chr. ~ Work with the Grand Council Office on any possible liability claims against the Order through the Travelers Insurance Company. All our payments have been submitted. New policy has not been received as of this meeting.
  - Fund Raising ~ Br. George Terry and Br. Luther Evans ~ spear head all fund raising efforts to offset Grand Council expenses during the year (e.g. Crab Cioppino, Super Bowl Pools, Hawaii Trip, etc.) All reports have been previously presented.
  - “Proud To Be Catholic” ~ All Directors ~ possibly held in conjunction with the Red and White Mass. Brother Joseph Reza has ordered the perpetual plaque that will be presented at the Grand Banquet during the Grand Council Session to the Council which initiated the most new members during the month of March, 2012.

### **Grand President’s Report**

Grand President John Musgrove began his Official Report by recapping his visit to Francis Council #573 during his cruise to Hawaii. He and his party had a very nice time. All of his visits during the year were extremely pleasurable.

He was unable to report on the Bowling Tournament as the Chairman had not made his appearance at the meeting as of yet.

The Organization Committee for the long haul has had a beginning this year, but much work will be needed in upcoming months to complete the process.

Santa Clara Council #84 did not have a clear understanding of what they were trying to accomplish by disbanding. The Grand President and Grand First Vice President had to put them on the correct course, and Br. Frank Hepburn presented the Council's timeline for reorganization.

There would be no Homecoming Party for the Grand President this year.

The Seminarian Educational Foundation met and awarded \$10,000 in grants to seminarians this year. Several seminarians are being ordained as we meet and others in the next few weeks. A good feeling to know that those who have benefited from our assistance are becoming priests.

Br. Bartoli spoke to the Educational Foundation and its record number of Councils participating in the Matching Funds Program. However, due to economics, next years program will be capped at \$500 per council and there will not be a College Scholarship program sponsored by the Foundation. Monies need to be available for the children still in school of deceased Brothers.

### **Grand Secretary's Report/Business Manager's Report**

Grand Secretary Michael Amato reported on his involvement with the IRS Audit of Grand Council, work on the organization committee, proposals for the State of the Institute, assisting with articles for the Institute Journal and judging essays. Future ads will depend on the budget and the website continues to be working and updated as time permits.

Business Manager Tom Fourie reported on the following:

- The recent Institute Journal had the incorrect picture of the Grand President and his wife on the first page. The printer was responsible. However, the current issue was printed and mailed in record time by the Manteca Team.
- Tracy Council #92 is the only Council delinquent with Assessment #146.

- Semi Annual Reports which have not been received, either the whole document or parts, include Council #5, #40, #44, #80, #92, #93, #94, #100, #497, #609 and #612. Grand Council Officers: Brs. Hepburn, Terry, Reza and those present from these Councils would work on having these documents turned in asap.

## **Grand Directors Report on Grand Council Committees**

Chairman of the Board, Brother Bill Effinger, solicited reports from liaisons to the various Grand Council Committees.

Audit: Br. Bill Effinger, Chr. – Br. Michael Dimech, Board member. The following Councils have still not been audited: #6, #9, #13, #16, #88, #92, #93, #111 and #614. The Grand Council Office was made aware of a phone call with Council #13 and a date in June has been set up. For the rest of the Councils Brothers Dimech and Effinger will confer on a letter to be sent by May 26, 2012 to each of these councils by certified mail. The auditing must take place.

Budget: Br. Jack Albrecht, Chr. – Br. Michael Dimech and Br. Bill McNeany as Board members. The Operating Budget being proposed for 2012-2013 was part of the Grand Treasurer's Report. All Officers need to review and be ready to discuss and vote at the Grand Council Sessions in June.

Ceremonials: Br. John West, Chr. – Br Jose Robledo, Jr, Board member. No report at this time.

Coordinating: Br. John Musgrove, Chr. – Br. Chuck McClure, Board member. Everyone needs to be at all the Grand Council events.

Credentials: Br. Michael Amato, Chr. – Br. Luther Evans, Board member. Brother Evans will be helping at Seaside.

Institute Journal: Br. Tom Fourie, Chr. – Br. George Terry, Board member. Board articles are always needed and the deadline for submitting articles for the next issue is July 31, 2012.

Laws and Revisions: Br. Rob Bartoli, Chr. – Br. George Terry, Board member. Br. Terry will be working with Br. Rob Bartoli to clean up all the reviews of this past year and get information to the respective Councils. Council #54's new by-laws were given to the committee.

Man of the Year: Br. Pete Padron, Chr. – Br. Richard Pisciotta, Board member. Br. Pisciotta stated that a winner has been selected and will be announced in Seaside.

Membership: Br. John West, Chr. – All Grand Directors on this committee. No report at this time.

Organization: Br. Michael Amato, Chr. – Br. George Terry, Board member. No report at this time

Pro Deo: Br. Joseph Reza, Chr. – Br. Luther Evans, Br. Jose Robledo, Jr., and Br. Bill Effinger, Board members. A great Mass in Hilmar with dinner. Everyone had a good time. It has been summarized for both the Journal and the Advance Proceedings.

Pro Patria: Br. Frank Hepburn, Chr. – Br. Michael Dimech, Board member. Br. Hepburn announced that the checks for winners were in the mail as well as the packets containing the essays, entry forms and individual certificates of participation.

Reserve Fund: Br. Jack Albrecht, Chr. – Br. Bill McNeany, Board member. Br. Fourie had deposited \$10,000 in the Death Benefit checking account (obtained from the investments) for recent payments to the beneficiaries. Br. Albrecht quoted the balances for the Death Benefit Fund and the Reserve Funds.

Resolutions: Br. Phil Fondale, Chr. – Br. Richard Pisciotta, Board member. Br. Fourie reported that no official action has been taken to prepare any resolutions for this year.

**MSC** – McNeany/Terry – unanimous - to have a resolution prepared for Br. Jeffrey Burns #8, Archdiocesan Archivist, for his Papal Award. (Br. Fourie will contact and assist Br. Fondale in this preparation)

State of the Institute: Br. Bob Bartoli, Chr. – Br. George Terry and Br. Chuck McClure, Board members. Brother Bartoli announced that seven proposals will be presented on the floor of the Grand Council Session. Everyone who had a hand in writing these items should be prepared to speak on their passage.

Workshop: Br. Tom Fourie, Chr. – All Directors on committee. A single topic will be presented: audits.

## **Unfinished Business**

An update of the Grand Council Session in Seaside, California in June 2012 was given by Committee Member Albrecht with regard to

attendance: 50 rooms have been reserved thus far (meets our commitment). This will be the smallest Grand Council Session on record based on registrations thus far.

Brother Fourie reviewed the missing reports, etc. for the completion of the Advance Proceedings: Grand Chaplain's Report, Board of Directors Report, Auditing Report, First part of the Pro Patria report, Resolutions, Workshop, Council Membership Page, and Council Financial Reports. The President's report from the Educational Foundation needs to be edited. The ideal goal is to have the document at the printers by May 26 (may be very unrealistic) to receive a 25% discount in the printing cost.

Br. Musgrove took roll of the Grand Council Officers who would/would not be present in Seaside so he can find replacements.

Br. Effinger led a discussion to formally vote on the planning committee for the 2013 Grand Council Session. Staying on the committee will be Br. & Mrs. Bob Bartoli, Br. & Mrs. Mike Amato, Br. & Mrs. Tom Fourie. Br. Pisciotta stepped forward to join the committee as Br. Albrecht was resigning.

**MSC** – McNeany/Dimech – unanimous - to add Br. Pisciotta to the committee and accept Br. Albrecht's resignation.

Br. Pisciotta once again received credit for his work in securing the Silver Legacy for the June 2013 Grand Council Session. Brother Fourie is working with the Hotel to finalize the contract for the three days after Father's Day in 2013.

Brother Fourie reviewed the IRS Audit of the Grand Council of the YMI. He covered the activities that had taken place since the January receipt of the IRS letter and all that happened including the May 18, 2012 meeting of the IRS agent and the tax preparer (Br. DeLaTorre) of the YMI. Much time and effort has been expended over the past three months, in particular, the efforts of the Business Manager, Grand Secretary and Grand Treasurer. It is hoped that the May 18, 2012 meeting will bring the review to an end and that a report will be forthcoming from the IRS. Several changes will be needed in the financial area of YMI: namely reporting of expenses by



Officers, the issuance of 1099's to those officers receiving more than \$600 during the YMI year and most importantly, a formal set of books for the Order using modern technology. There was a lengthy (very lengthy and animated) discussion among all the Officers present. The audit process will be the topic for the workshop in Seaside.

Brother Amato reported that the Conference Call Set Up arrangements have been made and an effort to use it will take place in July, 2012.

### **New Business**

Brother Effinger opened a discussion on the contract with the Business Manager which had expired on March 31, 2012. A discussion ensued and the following motion and vote was taken.

**MSC** – Unanimous – Evans/Dimech – the existing Business Manager's contract be renewed at the current rate for one year with an option for the Business Manger to extend it for a second year.

Br. Burke announced he was moving forward with the softball tournament in August. Council #613 is already in and four more squads are needed. He will be speaking on the tournament at Seaside.

### **Grand First Vice President's Report**

Brother Frank Hepburn's shared a written report which he summarized: namely his work with Santa Clara Council #84, his favorable liking to Council #40's supporters, the scrap book being kept for Dos Palos #99, and the fact that Petaluma #9 wants to revitalize and not dissolve. He is upbeat and looking forward to his year as Grand President.

### **Grand Second Vice President's Report**

Brother Joseph Reza's addressed his ability to be a good listener. He gave credit to both the Grand President and Grand First Vice President for their help in training him as a Chair Officer.

### **Junior Past Grand President Report**

Brother Bob Bartoli continues to offer his total support to all the works of the other Officers and will help next year with the Super Bowl Pools.

### **Good of the Order**

Brother Fourie reminded everyone that we are still in need of candidates for Grand Council Office (namely: two Sentinels, and four Grand Directors). A discussion followed and included the interest of Br. Effinger to run for Sentinel. All were asked to recruit good candidates who would be willing to work.

Br. Sanzeri used this time to give the Bowling Tournament Report. Twenty-two teams, 109 bowlers, great dinner in Stockton. He was still working on the final results and will have them for Seaside.

The next Board meeting will be June 19-21, 2012 in Seaside, California, at the Embassy Suites Hotel.

The July Board Meeting will be held sometime after July 11 and before August 1, 2012. A firm date to be determined by the new Board of Directors in Seaside.

Farewell comments were delivered by Brothers Effinger and Bartoli. A letter from Brother Robledo was referenced.

### **Closing Prayer**

The closing prayer was led by Brother Joseph Reza.

### **Adjournment**

The meeting was adjourned at 12:08 p.m.

Respectfully submitted, yours for God and Country,

*Michael Amato #613*

**Grand Secretary**

*Thomas A. Fourie #32, PGP*  
**Business Manager**