

YOUNG MEN'S INSTITUTE
BOARD OF GRAND DIRECTORS BI-MONTHLY MEETING
MINUTES

Call to Order

Chairman of the Board, Brother Michael Dimech, called the meeting to order at 9:03 a.m. on Saturday, March 9, 2013 in the World Headquarters of the YMI in South San Francisco, California.

Opening Prayer

The opening prayer was led by Grand Director Richard Pisciotta requesting God's guidance on the officers and their deliberations throughout the meeting.

Pledge of Allegiance

In a true spirit of fraternalism, the Pledge of Allegiance, led by Grand Marshal Richard Burke, was recited in a strong voice by those assembled. All were asked to remember our country's service men.

Roll Call

The roll call was taken and the following Grand Officers were present: Grand Directors Michael Dimech, Richard Pisciotta, George Terry, Nick Franceschine (via conference call), Rudy Gutierrez (via conference call), Bill McNeany (via conference call); Grand President Frank Hepburn, Grand First Vice President Joseph Reza (via conference call); Grand Second Vice President Luther Evans; Grand Secretary Michael Amato; Grand Treasurer Jack Albrecht; Junior Past Grand President John Musgrove; Grand Marshal Richard Burke; and Grand Outside Sentinel Chris McCann.

The following Grand Officers were excused by Chairman of the Board, Brother Michael Dimech: Grand Chaplain Father Agnel and Grand Director Peter Pasini. The following Grand Officers were declared absent by Chairman of the Board, Brother Michael Dimech: Grand Director Charles McClure, Grand Inside Sentinel William Effinger.

The following YMI Brothers were in attendance: Brother Tom Fourie, PGP and Business Manager, Brother Bob Bartoli, Past Grand

President and Technical Communications Advisor, Brother Charles Gullo #2.

Reading of the Minutes

The minutes from the January 19, 2013 Meeting of the Board of Grand Directors were reviewed.

One addition was made by Grand President Frank Hepburn.

MSC – Terry/Pisciotta – Unanimous - that the minutes of the January 19, 2013 Meeting of the Board of Grand Directors be approved as corrected.

Communications

The Business Manager and the Grand Secretary presented the following communications:

- Council bulletins have been received from the following Councils: #1 (February & March), #2 (February & March and Year Activity Calendar), #8 (March), #32 (February & March), #40 (February & March), #44 (Year Activity Calendar), #59 (March), #84 (February & March), #99 (January & February), #573 (February), #612 (February & March) and #613 (February & March)
- Copy of the Voice of the YLI
- Letter from Council #8 requesting name and telephone number of Grand Council Investor
- Acknowledgement from Arline Elliott for receipt of death benefit (#1)
- Acknowledgement from Mary Ann Lopes for receipt of death benefit (#573)
- List of Pro Patria Raffle winners and accompanying congratulations letter
- Insurance disclosures from Travelers
- Three copies of the Catholic Voice

Grand Chaplain's Report

Father Agnel could not be present. However, he continues to pray for the Grand Council Officers and their work. He asked that we announce the YMI will be invited to participate at the Chrism Mass for the Archdiocese of San Francisco on March 21, 2013. A letter was coming care of the Grand President. He also enjoyed the Red and White Mass last Saturday.

Grand Treasurer's Report

Grand Treasurer, Brother Jack Albrecht, presented his Treasurer's Report dated February 21, 2013. This report showed the balances for the YMI fiscal year as they stand for the 2012-2013 year. Again, there were clarifications on those accounts with a negative balance at this time. Grand Council Officers were reminded to submit their expenses by March 20, 2013 as this is the final month of the YMI fiscal and calendar year. Brother Albrecht was asked if he would kindly provide the Board with the spreadsheets showing income each month and which accounts were credited. He said he would do so.

MSC – Terry/Pisciotta – Unanimous - to accept the February 21, 2013 Treasurer's Report.

Board of Grand Directors' Committee Reports

Chairman of the Board, Brother Michael Dimech asked for reports.

- Charters ~ Br. George Terry, Chr. ~ Review the need for anniversary charters and the replacement of lost charters as needed. No new information at this time
- Finance ~ Br. Michael Dimech, Chr., Br. Richard Pisciotta, and Br. George Terry ~ Review and approve for payment all bills for Grand Council. All bills for February have been reviewed and approved for payment.
- Long Range Planning ~ Br. Charles McClure, Chr. and Br. Peter Pasini ~ Update and edit the Five-Year Plan for the Young Men's Institute. Br. Hepburn reported that the Committee was working on the immediate goals of the plan involving the website and communications.
- Council Activities ~ Br. Bill McNeany, Chr., Br. Richard Pisciotta ~ Review and sign off on forms submitted by Councils for

- activities which could gross more than \$1500. A request from St. Columba Council #94 for a March 15, 2013 Fish Fry was presented, signed and returned to the Business Manager for mailing. The Officers learned about several very successful Council fund raisers: Santa Rosa #40 netted \$7500 at the Polenta Feed, #54 Corned Beef Dinner to net near \$2500, #99 golf tournament, #94 Fish Fry, #5 baseball team sponsors.
- Supplies ~ Br. Michael Dimech, Chr. ~ perform an annual inventory of YMI property at the World Headquarters. Br. Fourie reported that the order for 500 new large round lapel pins has been made. They are \$2.22 each down from \$2.60 the last time they were ordered. They should arrive in the next few weeks. Brother Dimech will select a date to do the inventory of supplies at the World Headquarters.
 - Insurance ~ Br. Nick Franceschine, Chr. ~ Work with the Grand Council Office on any possible liability claims against the Order through the Travelers Insurance Company. March is the final payment for the current premium for the YMI Insurance year (June to June). We await the new premium for 2013-2014.
 - Fund Raising ~ All Grand Directors ~ Br. Bartoli has submitted the \$300 from the Super Bowl Pool. The Business Manager inquired as to which account it should be credited.

MSC – McNeany/Gutierrez – the Super Bowl Pool profits to be applied to the membership account.

A discussion ensued on future fund raising ideas. Br. Dimech asked for input from the group. Br. Terry accented the geographic split of YMI in the state, Valley vs. Bay Area and the challenges it presents. Br. Fourie pointed out the Grand Council Dinners are just not worth the effort. All Directors are to bring written proposals to the next meeting in May.

- “Proud To Be Catholic” ~ All Directors ~ Membership drive for March will continue according to the Grand First Vice President. Br. McNeany to bring the plaque to the Grand Council Session.

Grand President’s Report

Grand President Frank Hepburn reported on the death of District Deputy Grand President Dan Cortez. He was pleased to nominate Br. Charles Gullo #2 as the new District Deputy Grand President for the Santa Clara District.

MSC – Dimech/McNeany – to accept the nomination of Brother Charles Gullo #2 as the new District Deputy Grand President for the Santa Clara District.

Br. Gullo regretted the circumstances of his election but he accepts the challenge. Br. Hepburn presented Br. Gullo with his pocket insignia of his new office.

Br. Hepburn reported on his trip to Hawaii planned for April, and that he will be attending the Grand Council Bowling Tournament, the Grand Council Golf Tournament, Council #99 Golf Tournament and the Grand Council Session.

Grand Secretary's Report/Business Manager's Report

Grand Secretary Michael Amato reported that YMI advertisements for this YMI year have been completed. He had spent most of his time with regard to YMI business on preparing the letter for Tracy Council #92's suspension and working on the committee to plan the Grand Council Session in June.

Business Manager Tom Fourie reported on the following:

- For the first time in over two years, the Grand Council Office is happy to report that all past assessments and Semi Annual Reports have been received.
- Assessment #150 and the paperwork for the March 31, 2013 Semi-Annual Reports will be mailed out at the end of this month. All Officers are asked to remind their Council Officers to be prepared and have these tasks completed immediately. Everyone knows that this is coming up...no surprise to anyone.
- Brother Fourie informed Br. Franceschine that no one from Petaluma has contacted the Grand Council Office about their future. Br. Nick provided Br. Tom with a phone number to call.

- The Department of the Treasury has sent a survey to the Grand Council Office with regard to our evaluation of the recent audit from the IRS. The form was given to the Grand Secretary to begin the process.

Grand Directors Report on Grand Council Committees

Chairman of the Board, Brother Michael Dimech asked for reports:

Audit: Br. Michael Dimech, Chr. – Br. Bill Effinger, Board member. Br. Dimech reported on attempts to have the outstanding Councils contacted. It remains very important that #93 be visited/called. Brother Evans said he and District Deputy Br. Kelly Cox had similar problems contacting and visiting the Council. They plan to try again before March 31 and will report back on their effort.

Budget: Br. Jack Albrecht, Chr. – Br. Richard Pisciotta and Br. Bill McNeany as Board members. The second committee meeting will take place on April 1, 2013 at World Headquarters beginning at 7:00 p.m. It would be helpful if both Br. Reza and Br. Evans could attend this meeting.

Ceremonials: Br. Phil Oberst, Chr. – Br. Nick Franceschine, Board member. The Grand President wants to make sure the procedural manual is up to date and correct. Br. Frank, Br. Nick and Br. Tom are to review the manual and see if there are any changes to make and report back at the next meeting. Br. Fourie brought up the printed procedures for the Red and White Mass that should be passed on to each Chairman. Is this something the Committee could produce? Br. Hepburn will contact the Committee Chair.

Coordinating: Br. Frank Hepburn, Chr. – Br. Pete Pasini, Board member. Br. Hepburn admitted that he did not do a very successful job in coordinating YMI participation at the Walk for Life. It needs a different perspective in the future.

Credentials: Br. Michael Amato, Chr. – Br. Richard Pisciotta, Board member. A draft for this year's credential has been submitted to the Grand Council Office and work has begun to update the document. The Committee is one month ahead of last year's timeline.

Institute Journal: Br. Tom Fourie, Chr. – Br. Rudy Gutierrez, Board member. Br. Fourie reported on one attempt to determine if

the Journal preparation and mailing could be done on the Peninsula. J & J printing will not take on the responsibility of shipping the finished Journals to the Grand Council Office. Br. Fourie said that time had not permitted him to work on all the other logistics. He outlined the following: need to change the non-profit stamp, need to conform to different post office rules, putting seals on the Journals, labels, etc. Br. Fourie will continue, time permitting, to seek answers to these issues. Br. Padron and his group will be working to get out the next two issues of the Journal. An update will be provided at the May Board Meeting.

Laws and Revisions: Br. Rob Bartoli, Chr. – Br. George Terry, Board member. Everything is up to date.

Man of the Year: Br. Bob Bartoli, Chr. – Br. Peter Pasini, Board member. One nominaton has been provided to the Committee thus far for this year. The Committee is preparing a listing of known past winners to be published as part of the Advance Proceedings.

Membership: Br. Phil Fondale, Chr. – All Grand Directors on this committee. A nice article was written by Chairman Br. Fondale for the Journal.

Organization: Br. Michael Amato, Chr. – Br. George Terry, Board member. Reports referred to Unfinished Business: Council #92

Pro Deo: Br. Luther Evans, Chr. – Br. Bill Effinger and Br. Rudy Albritton to assist. Br. Luther was warmly applauded for a great job in chairing the Red and White Mass and Dinner. In turn, Br. Luther expressed his appreciation for all who helped and said his Council #80 made a \$400 profit on the event. Business Manager, Br. Fourie, provided Br. Luther with a statistical breakdown of those present at the Mass so that he could include it in his annual report for the Committee.

Pro Patria: Br. Joseph Reza, Chr. – Br. Rudy Gutierrez, Board member. Br. Reza reported on the great time he and his family had at the Red and White Mass. He reported that over 1700 essays were turned in and thanked Br. Fourie for all his work and assistance. Br. Fourie reported a \$11,665.00 raffle turnout and the monies had all been given to the Grand Treasurer. This was \$700 more than last year. All had received the complete report by e-mail for the raffle and noted the great support from the YLI, the great number of tickets sold by Br. Luther, and the 50% turnout for #613. The Board discussed the future of both the essay contest and the raffle. Printing of tickets,

distribution of tickets, earlier date for essays, etc. Br. Luther took all this information into account as he plans for next year. Br. Fourie will write a letter thanking the YLI. More essays still need to be given out to be judged, available at the end of the meeting.

Reserve Fund: Br. Jack Albrecht, Chr. – Br. Bill McNeany, Board member. Br. Albrecht said our funds are in excellent shape. He will set up the next meeting with our lead investor.

Resolutions: Br. Anthony Martino, Chr. – Br. Nick Franceschine, Board member. Brother Franceschine sent out a draft copy of the one resolution the Committee had received. Br. Martino needs to be present in Reno to present the resolutions. June 1, 2013 is the deadline for submitting suggestions.

State of the Institute: Br. John Musgrove, Chr. – Br. George Terry, Board member. Br. Musgrove reported on three proposals which will be presented at the next Grand Council Session. Br. Amato was acknowledged for his work on this committee. Br. Fourie congratulated the committee for having its work done in a most timely fashion.

Workshop: Br. Tom Fourie, Chr. – All Directors on committee. To be determined in the next few months.

Unfinished Business

Brother George Terry reviewed all the work, telephone calls, and personal meetings he had completed for the distribution of the \$75,000 monies from the Noel Smith Trust. He passed out a copy of the agreement he asked each Principal to complete for the scholarship process. Serra High School, Mercy High School and Notre Dame High School all have agreed to the YMI requests. He will announce a date soon as to when the representatives of Grand Council will meet with the three school Principals and formally present the checks. The Grand Treasurer will be able to write the checks before March 31, 2013. A formal motion was then made.

MSC – Dimech/Terry – to distribute the Noel Smith Trust funds (\$75,000) equally among the three Catholic High Schools in San Mateo County in accordance with the written agreement presented.

Brother Fourie recapped the outstanding situation with Tracy Council #92. Following the Suspension Vote taken at the January 19, 2013 meeting, Brother Fourie reached out for a final time to the Council to put their "house in order". On Sunday, February 10, 2013, the Business Manager spoke with the Council President and his wife for two hours, described what was about to happen and how the Suspension could still be avoided if certain actions were taken. He outlined everything the Council needed to do, how, and when. As a result of the telephone call the Grand Council Office received the updated membership list, monies to pay all past due assessments, Semi-annual reports from September 2012. Dues notices have been sent out and additional Brothers of the Council will now participate in the running of the Council. Monies were made available through a successful Crab Cioppino event and return of two death benefits by families to the Council. They also sent a check for \$300 to buy Raffle Tickets. Brother Fourie concluded with a request for the Board to rescind the suspension vote. Their membership list uncovered 10 new members and their new total is 65 members.

MSC – Pisciotta/Franceschine- to rescind the Suspension Vote for Tracy Council #92 that was passed on January 19, 2013.

All of the preparations have been made for the Grand Council Session in June. A three page outline of the events, registration form and baseball announcement were distributed and Br. Fourie, Amato, Bartoli and Pisciotta shared the plans.

New Business

Changing the due date for the essay contest was discussed.

From the Red and White Mass, a suggestion to introduce all the individuals who are participating at the Mass.

Br. Gary Frago was recognized for cooking the Dinner after the Red and White Mass.

The date of the Red and White Mass was suggested to be changed so that it was not in Lent. This idea was opposed by the Business

Manager as the actual date of the founding of the YMI is March 3, 1883.

A lengthy discussion on how to improve the number of sales in the Pro Patria Raffle took place. With just 16.35% of the total membership participating this year, a better turnout is definitely needed. Many ideas came about but the bottom line appeared to be the in-person approach. Each director is asked for suggestions. (Please Note: the Workshop Committee is considering this to be part of its agenda in Reno in June).

Brother Fourie brought up the annual request for candidates for Grand Council Office. All Offices are available with four seats on the Board of Grand Directors. Brothers Dimech, Terry, McNeany and Pisciotta are completing their present two year term. Everyone who wishes to run needs to notify the Grand Council Office by May 1, 2013 for publication in the next Journal. The current Journal will have an article on this point.

The Business Manager reviewed the written reports needed for the Advance Proceedings. He asked that everyone prepare for writing by doing the following:

- a. read the committee role in the Grand Council By-Laws
- b. read the theme of the year from the Grand President.. "We Are One"
- c. make sure your committee members are identified
- d. make the report factual; meeting times, attendance, specific goals, outcomes, etc.

Reports are needed by May 1, 2013 with a drop dead deadline of May 15, 2013. Brother Fourie went through the different reports and pointed out who was responsible.

Future Grand Council Sessions were discussed. A contract has been signed with the Embassy Suites Hotel in South Lake Tahoe for the 2014 meeting. This was a request from Br. Joseph Reza. For 2015, some advance work was done by a member of Council #80. When Br. Evans was asked about the location, he said no and will get back to the Board on his choices.

Brother John Musgrove, Junior Past Grand President, asked the Board to assume the lead role in dissolving Centennial Council #83. He had sent to all Grand Council Officers information as to the recent and past years activity of the Council. He briefly outlined this history one more time and basically said he was finished carrying the Council solo. Brother Fourie reviewed a process to be followed about the future of the current Council members and how that would need to be addressed. He volunteered to help Br. Musgrove in the next few weeks to carry the process out.

Br. Frank Hepburn reported that Santa Clara Council #84 is in the same condition as Centennial Council #83...they want to close up shop. With the new District Deputy for Santa Clara District present, Br. Chuck Gullo, the Business Manager advised him that the same steps and procedures being used for #83 will have to be followed for #84. Br. Gullo will work with Br. Fourie on this task.

The current contract of the Business Manager ends on March 31, 2013. The Chairman of the Board presented a proposal to extend the contract for another year at the same salary. A brief discussion followed and the following motion was made.

MSC- Dimech/Franceschine – to offer a one year contract to the current Business Manager extending the present contract.

Grand First Vice President's Report

Previously reported in the meeting.

Grand Second Vice President's Report

Previously reported in the meeting.

Junior Past Grand President Report

Previously covered earlier in the meeting.

Good of the Order

The next meeting is May 18, 2013 at World Headquarters, 9:00 a.m. We will use the conference call setup.

Closing Prayer

The closing prayer led by Br. Pisciotta.

Adjournment

The meeting was adjourned at 12:10 p.m.

Respectfully submitted, yours for God and Country,

Michael Amato #613

Grand Secretary

Thomas A. Fourie #32, PGP

Business Manager